

MMc / JMc

25th April 2025

Parents Evening - Wednesday 21st May 2025

Dear Parents / Carers,

I am writing to invite you to Parents Evening, which will be held at school on Wednesday 21st May from 3.00p.m - 7.00p.m. The evening will give you the opportunity to meet with your child's form tutor and staff who teach your child in English and Maths.

All parents and carers will be offered the opportunity to speak with tutors through a 10-minute appointment system.

In order to help the evening run as smoothly as possible, can I ask you to select your availability and indicate which staff you would like to meet on the response form attached and return it to school.

We will endeavour to meet your request or, fix a time as close as possible to your preference.

Please return the form by **Friday 9th May**, so that appointment times can be arranged. Your appointment time will be confirmed in writing as soon as possible.

I look forward to hearing from you.

Yours faithfully

Mr.M.McCann.

Head Teacher



Headteacher: Mr M. McCann

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